



# Saginaw County Agricultural Society

PO Box 449 • Chesaning MI 48616 • 11350 Peet Rd • 989.845.2143 • Fax 989.845.2682

www.SaginawCountyFair.org • SaginawFair@Yahoo.com

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Saginaw County Agricultural Society

Regular Monthly Meeting

March 14, 2019

The meeting was called to order at 7:00 pm by Copes. The Pledge of Allegiance was recited and roll was called.

**Present:** Jim Askins, Letitia Birchmeier, Dick Borm, Patti Copes, Howard Ebenhoeh, Rosie Garcia, David LeCureux, Beverly Newton, Valerie Newton, Lana Robinette, Pennie Tomac, Keith Valentine

**Absent:** Sara Engelhardt, Donna Felton

**Guests:** Tim Rosencrans, Robert Corrin, Dan Copes, Marvin Birchmeier, Marie Roe, Gretchen Schulte, Eric Frahm, and Tre Frahm

**Public Comment:** None

**Additions to the Agenda:** Camping Committee, Vendor Committee, Budget Committee, MDARD Grant Update, Employee supervision. Motion by Dick to accept additions second by Valerie. Passed

## Secretary's Report:

Minutes of the February 14 regular meeting and February 21 special meeting were presented. Motion by Dick to accept and file both reports, second by Valerie. Passed

## Treasurer's Report:

Motion by Dick to accept and file report, second by David. Passed

## Committee Reports:

**Buildings and Grounds** – One door needs track fixed in horse barn due to high winds. No other damage found. Still putting away decorations from Santa's village. LeCureux reported

**Horse Department** – Waiting for warm weather to proceed with arena conditioning. Copes reported

**Livestock Department** – Last meeting cancelled due to weather. Rescheduling. Tomac reported

**Advertising** – Meeting to be scheduled. Tim is stepping down from the committee only. Will still help with graphic design, prep of flyers, commercials and billboards. Copes reported

**Technology** – Credit Card being worked on suggested that a 3% service charge to all uses of credit cards. Showline can add this working on Square. Discount for cash users will need to be advertised beforehand if approved. Still working on this. Tomac reported

**Office Manager** – Getting camping rentals for Gypsy Goddess. MDARD grant is being worked on. Deadline has been extended to June 15, 2019. Getting ads for fairbook. Have sold approximately \$1100.00 in ads.

Snowmobile group interested in renting grounds for swap meet in early November 2019. Info has been sent

to them. They are checking to see if we are big enough for their event. Vendor spots for the fair are filling up. Tim to make sure dates of fair are on the web page. Letitia did not see them on the site when she was on it. Tim to check into costs of battery for floor cleaner/sweeper. Takes six batteries and one is completely dead. Premium guide is being worked on. Helicopter person has sent pictures that can be used for advertising. Letitia has them. Rosencrans reported

**Vendors-** All contracts and letters have been mailed to non-food vendors. Birchmeier reported.

**Camping-** Letitia contacted DEQ and SCHED regarding campsite additions. Need to have 25 along east fence for Big Rock to comply with regulations. They suggested we apply to modify our campsites for updates as we qualify currently. Can increase to additional 100 primitive sites with no electric or water. Will have to have porta johns and hand washing stations in these areas. Cost is \$270 to amend. Motion by Lana to add quantity maximum of primitive campsites up to 100 at a cost of \$270, second by Dick. Passed.

**Budget-** Pennie brought new proposed budget. Propane was adjusted by \$250 to pay for the additional campsite fee. New propane budget will be \$6050. There were other minor changes to help with the new accountant fees. Motion by Rosie to amend budget and changes by committee for the 2018-19 fiscal year, second by Letitia. Passed. Jim to check with Consumers for the ready to service meter and natural gas to see if this would be cheaper for heat source.

**SVAA Report:** They are working on their new brochures, tickets for raffle and license for beer and wine for the banquet on Oct. 12, 2019. They have the money for one brick and a couple of benches. Dick will get pricing on benches and Tre Crook will take care of getting the brick ordered. Sponsorship money is already coming in almost daily. Next mtg for SVAA is 4/25/2019. Ebenhoeh reported.

**Partnership-** So far \$7850 has come in. There was discussion on how to bills paid from this. Lana to call Acct, Ryan Hoerner to discuss the best way to get them paid.

#### **President's Report:**

Sick Leave Law- we do not have enough employees to have to worry about this. Currently it is for 50 or more employees.

Governor has decreased funding in the budget for fairs. So to get more of the grant monies out there we need to have more accurate numbers of people that come into the fairgrounds during fair, Santa's Village, horse shows, and all events that happen here. Question on how to do this, do we rent turnstiles during big events ie. Fair?

Employee supervision: Question on why there was OT on timecard. Advised if OT it needs to be written why. The OT in question was from OT on time for required meetings Tim needs to attend when asked.

#### **Unfinished Business:**



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Updates: Switch to Hoerner's as of 4-1-2019. He is transferring our records into Quickbooks from Quicken. He has picked up the records from the last fiscal year. He will also put things on flashdrives. Financial audit will be \$75 an hour.

Cash Handling: Next mtg to be scheduled

City Water Project: To bring the waterlines to the fairgrounds will cost about \$150,000. Will check into wells now.

## **New Business:**

Santa's Village: Railroad Institute has expressed an interest in bringing about 900 people to S.V. on the last weekend of S.V. Howard forwarded the information to Peggy so issues can be worked on.

Office Protocol Book: Needs updated. While doing your committee mtgs please write down you're your committee is doing and the process for getting things done. Write contact names and phone number of people on committee and emergency contacts.

Newsletter: to be online. Will add form for being a new member and form for board vacancy that is current.

Board Vacancy: Tre Crook addressed the board for filling position.

Pennie asked to suspend the meeting to fill vacancy for President. Was advised that the Presidency needs to be filled now, advised by Patti. Tre spoke with a lawyer since our By-Laws seem to have a grey area where our situation of the President resigning. It was advised that the VP does not move up automatically and that new officers need to be elected. Motion by Rosie to elect new officers at this meeting with Eric Frahm overseeing procedure. Passed. Elections will be done by paper ballot, Motion by Pennie to suspend meeting to fill positions second by Rosie. Passed.

Eric took over, Tellers are Tre Crook and Gretchen Schulte. Nominations for President were Patti Copes and Bev Newton. Two ties, after second tie Bev stepped down and Patti was then declared President. 1<sup>st</sup> Vice President nominations were Howard Ebenhoeh and Bev Newton. After another tie Bev stepped down stating it was for the good of the fair. Howard was declared 1<sup>st</sup> Vice President. 2<sup>nd</sup> Vice President nominations were Bev Newton and Donna Felton. Bev was declared 2<sup>nd</sup> Vice President. Motion by Dick to destroy ballots, second by Valerie. Passed.

Meeting resumed by President Patti Copes.

## **Correspondence:**

Howard brought 2 certificates that were presented at last Chamber of Commerce Mtg for 105 years of service to the fair. Displayed in the office.

## **Public Comment:**

Eric Frahm would like to see the communications between RRI to see if something can be worked out to bring them here again.

## **Directors' Comments:**

Dick- Verbal Thank You from Humanity Board in Saginaw for the trinkets that were donated by the Fair to them. Larry Prueter had brain surgery for an aneurysm and is now at Covenant Rehab but doing well.

David- Electrical in the main AG Building still being worked on.

Valerie- No comment, Rosie- No comment, Letitia- No Comment.

Pennie- Follow up is needed on uncashed checks that are outstanding. Bev and Valerie to work on.

Jim- Asked when bleachers will be finished? Patti states in May when weather warms up they will return to finish.

Howard- No comment

Bev- Looking forward to the 2019 fair.

Load out for campers/boats/etc is 4-27-2019 if you can help it would be appreciated.

Motion by Pennie and supported by Rosie to adjourn. Motion passed. Meeting adjourned at 9:05pm.

Respectfully submitted,

Acting Secretary

Beverly Newton